



# MUSIC CIRCUS MELODY TENT

**Job Title:** Security

**General Description:**

Security team members report to and coordinates closely with the Head of Security. Security Staff are responsible for providing a Safe and Secure Environment for the patrons and employees working and visiting during concert performances.

**Duties/Responsibilities:**

- Prior knowledge and familiarity with proper procedures to promote effective security operations for the protection of people, property and institutions
- Responsible for the safety and security of the facility and grounds during performances Enforces show specific rules and guidance
- Experience in dealing with crisis management, handling complaints and disputes
- Investigate disruptive, unsafe or suspicious activities, warn persons of infractions if needed and escorting violators from the premises
- Operate metal detecting devices to screen individuals and calmly prevent passage of prohibited articles into restricted areas
- Become familiar with and prepare to implement emergency evacuation protocol
- Monitor, assess and evaluate situations to determine appropriate response in coordination with security staff and management.
- Monitor and authorize entrance and departure of employees, visitors, and other persons to protect safety, guard against theft
- Maintain security of restricted areas.
- Circulate among venue to preserve order and protect property.
- Submit concise and accurate incident reports in a timely manner for irregularities

**Qualifications:**

- Ability to work cooperatively and effectively with a wide variety of people including management and peers
- Ability to handle security issues courteously and respectfully
- Reliable, responsible, and dependable
- Formal public safety, event safety, or crowd management training and experience a plus

**Physical Demands/ Working Environment:**

- Must be available for “ALL” show dates in the Season, from April – Labor Day
- Able to lift 50 pounds
- Prolonged periods of standing, bending, walking, twisting, and climbing stairs
- Ability to work outside in varying temperatures, fast-paced environment and often loud
- Reliable transportation to and from work

*Cape Cod Melody Tent in Hyannis, MA and the South Shore Music Circus in Cohasset, MA, are sister venues, each with a 2300 seating capacity for all-ages. Our venues are seasonal and are tented outdoor theaters. We have been presenting national touring live music, children’s theater, and comedy performances continuously for over 69 years.*

Apply online at <http://www.melodytent.org/contact/employment-opportunities/>

or <http://www.themusiccircus.org/contact/employment-opportunities/>